

# BaltimoreLutheran 2011-2012

## S C H O O L Payment Plan Options

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The Board of Directors of Baltimore Lutheran School has established the following arrangements for the payment of tuition, fees, and other charges.

**Plan A: Full Payment**

Under this plan the entire amount of tuition and other applicable charges must be paid by July 1, 2011. This payment is made directly to the BLS Business Office.

**Plan B: Monthly Payments**

Under this plan the tuition due is paid monthly over a ten (10) month period beginning in August through the FACTS Tuition Management Plan. This plan is an automatic payment plan made through your checking or savings account and/or credit card. Those choosing this plan will authorize their financial institution to make automatic monthly payments to FACTS on the 1st, 5th, 15th, or 20th of each month. Participation in the Tuition Refund Plan is mandatory when choosing this plan.

**The Contract, Deposit, Insurance Fee, and Graduation fee are due by April 1, 2011.**

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### CANCELLATIONS and REFUNDS

**Unconditional Obligation:** The parent's obligation to pay the fees for the full year is unconditional and after July 1 no portion of fees paid or outstanding tuition will be refunded or canceled in the event of absence, withdrawal or dismissal from the school. Notification of withdrawal to the Headmaster in writing via certified mail on or before July 1 will result in forfeiture of the deposit and fees only.

**Tuition Insurance:** In view of the parent's obligation as set forth above, the school makes available to the parent a Tuition Refund Plan. **The Tuition Refund Plan is optional for those choosing Payment Plan A and mandatory for those choosing Payment Plan B** and is designed to protect your financial obligation if the student withdraws or is dismissed.

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### LATE REGISTRATION

Students registering in the school during First Quarter will pay 100% of the tuition.  
Students registering in the school during Second Quarter will pay 75% of the tuition.  
Students registering in the school during Third Quarter will pay 50% of the tuition.  
Students registering in the school during Fourth Quarter will pay 25% of the tuition.

**Students enrolling during the course of the school year will be charged in full for all fees other than tuition.  
Students enrolling during the second, third, or fourth quarter will pay a Late Registration Fee of 5% of gross tuition.**